

ERIE COUNTY COMMISSIONERS

REGULAR SESSION

THURSDAY, OCTOBER 12, 2023

ALL PRESENT

President Shenigo called the meeting to order at 9:30 a.m. and opened with the Pledge of Allegiance.

On motion of Mr. Shoffner and second of Mr. Old, Board **approves the September 21 and 25, 2023 Erie County Commission Meeting Minutes**; Roll Call: All Aye

On motion of Mr. Shoffner and second of Mr. Old, Board **Cancels** the following **November meetings**: Thursday, November 2; Thursday, November 9; Monday, November 13; Wednesday, November 15; Thursday, November 23 (Thanksgiving Day); Monday, November 27; Wednesday, November 29; and Thursday, November 30, 2023; Roll Call: All Aye

On motion of Mr. Shoffner and second of Mr. Old, Board **moves** the Wednesday October 18, 2023 Commission Meeting to **Thursday, October 19, 2023** at 9:30 a.m. and also **add a Commission Meeting on Monday, October 30, 2023** at 9:30 a.m.; Roll Call: All Aye

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into a grant agreement with the **State of Ohio, Department of Youth Services**; Roll Call: All Aye (#23-314 - providing funding in the amount of \$2,244,788 for the operation of the Northern Ohio Juvenile Community Corrections Facility for the period of 7/1/23 through 6/30/24)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **amending the 2015 Purchasing Policies and Procedure Manual (Amendment 6)**; Roll Call: All Aye (#23-315 - changes to several rules and regulations in regards to competitive bidding and county credit card law effective 10/3/23)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution declaring certain items surplus and ordering same to be **discarded or salvaged**; Roll Call: All Aye (#23-316)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution declaring certain Erie County equipment surplus and ordering same to be sold by **internet auction**; Roll Call: All Aye (#23-317)

Mr. Shoffner read the next resolution entering into an agreement with American Structure Point providing services to repair the bridge on Mason Road over the Huron River. The Commissioners asked if this project is a complete bridge replacement or a fix in-place project. Mr. Rogers sent an email to Clerk of the Board Erin Paolano that states this bridge will primarily be paid with federal grant dollars. This contract totals \$317,000, with Mr. Rogers noting in the email that the Engineer's Office budgeted for \$400,000.

Further, it does not state in the email how the bridge will be fixed, and with County Administrator Hank Solowiej being at a conference and not present for the meeting, the Commissioners decide to wait on approving this contract until more information can be gathered.

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution executing payment of **Then and Now Certification** presented by the County Auditor pursuant to O.R.C. 5705.41(d)1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract or order; Roll Call: All Aye (#23-318)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into a modified renewal agreement with **Ohio Telecom, Inc.**; Roll Call: All Aye (#23-319 - providing PRI, fiber, and Adtran phone services for county phone lines and extending the agreement for another five years through 11/1/28)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into an agreement with **Best Commercial Energy Services**; Roll Call: All Aye (#23-320 - gas conversion project at The Meadows at Osborn Park - 1,378,000)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into a Nursing Assistant Clinical Site Contract between **Ohio Business College and The Meadows at Osborn Park**; Roll Call: All Aye (#23-321 - providing an educational program and clinical experience in nursing assistant for students)

Board approves Revised Auditor's Certificate for **Civil & Environmental Consultants** in an additional amount of \$95,200 re providing professional engineering services related to projects at the Erie County Landfill.

Board approves Revised Auditor's Certificate for **ICP, Inc.** in an additional amount of \$31,000 re providing pharmaceuticals to the Erie County Jail.

Board approves Revised Auditor's Certificate for **General Health District** in an additional amount of \$5,000 re providing general dentistry services to inmates housed at the Erie County Jail.

Board approves Revised Auditor's Certificate for **Gene Ptacek & Son Fire Equipment Company, Inc.** in an additional amount of \$618.00 re fire alarm replacement at Erie County Job & Family Services, through the Facilities Department.

Board approves Revised Auditor's Certificate for **Executive Cleaners** in an additional amount of \$1,200 re dry cleaning services for the Sheriff's Office.

Board approves payment of Pay Estimate No. 03-2003 (final) to **Thompson Interstate Mowing, Inc.** in the amount of \$12,249.96 re improve by mowing on designated roads in Erie County for County Engineer's Office.

Board approves payment of Pay Estimate No. 2 to **Great Lakes Demolition, Co., LLC** in the amount of \$726,935.35 re Perkins Avenue Structure S-004 Replacement for County Engineer's Office.

Board executes **Promulgation Statement 2023 Erie County Hazmat Plan** for Emergency Management Agency.

Board approves **Equipment Outlay and Request Form** for The Meadows at Osborn Park re three scales in the amount of \$13,666.76.

Board authorizes expenses for **Tim King**, Regional Planning, attending Ohio Transportation Engineer Conference in Columbus, Ohio, on 10/17 and 10/18/23 in an estimated amount of \$275.00.

Board approves Personnel Action Forms for **The Meadows at Osborn Park** re **Amber Brown**, full-time STNA, employment effective 10/16/23; **Malinda Davis**, part-time LPN, employment effective 10/16/23; **Erica Garner**, from part-time Patient Care Assistant to full-time LPN, employment effective 10/9/23; **Kampassion Hicks**, full-time STNA, employment effective 10/16/23; and **Mary Shupp**, full-time STNA, employment effective 10/16/23.

Board approves Request for Recruitment for **Public Defender** re **Administrative Assistant**.

Received copy of letter to The Honorable Robert DeLamatre, Juvenile Court, from Ohio Department of Youth Services re **approval of FY 2024-2025 Subsidy Grant Agreement and Funding Application**.

Received copy of **Serving Our Seniors budget plan for 2024**.

Received **Monthly Financial Report** for the month of September 2023 from the County Auditor, per O.R.C. 319.15.

Received cover letter and copy of **Criminal Cases Annual Report** from Prosecutor Kevin Baxter, per O.R.C. 309.16.

On motion of Mr. Old and second of Mr. Shoffner, Board **adjourns** at 9:50 a.m.; Roll Call: All Aye